

**Pomfret Community School
Finance & Budget Committee
Minutes
January 15, 2020**

A regularly scheduled meeting of the Finance & Budget Committee of the Pomfret Community School was held on Wednesday, January 15, 2020 in the PCS Conference Room. The meeting was called to order at 6:30 P.M. Present when the meeting was called to order were Board members W. Bundy and B. Tuttle. Also present were: S. Cullinan, Superintendent; S. Imschweiler, Principal; and C. Sutter, Business Manager.

Payment of bills/expenditures 2019-2020 - The committee reviewed the payment of bills and expenditures for 2019-2020 for the period ending January 10, 2020 in the amount of **\$1,982,535.60.**

1) The payroll of 11/15/19 of \$249,137.63 contained a payment to Anthem of \$81,691.75 and to the Teachers Retirement Board of \$24,223.14. **2) The accounts payable of 11/22/19 of \$354,545.03** contained payments to EASTCONN of \$41,495; F.L. Chamberlain School of \$15,712.35; M & J Bus Co. of \$55,222.74; Natchaug of \$8,074; Saveway of \$6,764.04; and Woodstock Academy of \$231,950.67. **3) The payroll of 11/29/19 was \$143,430.78.** **4) The accounts payable of 12/6/19 of \$282,969.25** contained payments to Custom Computer of \$7,131; EASTCONN of \$246,749.70; Killingly BOE of \$6,823; and Saveway of \$9,067.58. **5) The payroll of 12/13/19 of \$251,492.72** contained a payment to Anthem of \$82,952.02 and to the Teachers Retirement Board of \$24,223.14. **6) The accounts payable of 12/20/19 of \$305,022.28** contained payments to F.L. Chamberlain School of \$15,712.35; M & J Bus Co. of \$43,438.59; Saveway of \$10,307.73; Shipman & Goodwin of \$7,438; and Woodstock Academy of \$231,950.67. **7) The payroll of 12/27/19 was \$133,545.51.** **8) The accounts payable of 1/10/20 of \$26,962.73** contained payments to Aqua Pump of \$3,289; Horizons of \$6,078.60; Natchaug of \$6,606; and Saveway of \$6,769.35. **9) The payroll of 1/10/20 of \$235,429.67** contained a payment to Anthem of \$82,021.50 and to the Teachers Retirement Board of \$24,223.14.

There was additional discussion related to: Frontier, F.L. Chamberlain School and the coding used for tuition and transportation payments.

Status of Special Education Budget 2019-2020

It was previously reported that two new students had enrolled at PCS for whom there would be additional unbudgeted expenses of approximately \$50,000. It was also reported that since that time one of those students moved out of district reducing the unbudgeted costs to about \$30,000. Recently, one student who had been in an out placement moved out of state. As a result the Special Education Budget appears to be on track to break even for the year.

Status of 2019-2020 Budget

Previously it was reported that there would be some savings in insurance accounts and possible savings in heating and diesel fuel. It was also reported that due to the transition in information technology support one technology account had a deficit and one technology account a surplus. It was reported that there were two unbudgeted tuitions at Killingly High School and four unbudgeted tuitions at Quinebaug Middle College. An update was provided that there are now six Pomfret resident students in attendance at Killingly High School. These additional students in attendance at Killingly High School will not impact the 2019-2020 budget. However, they will significantly impact the 2020-2021 budget.

Update on Budget Development Process 2020-2021

The development of the Superintendent's Proposed 2020-2021 budget is nearing completion. The most significant driver in this budget is regular education tuition for Pomfret resident secondary students. At this time it appears as though regular education secondary tuition will have an increase of approximately \$440,000. The additions are as follows:

Woodstock Academy Regular Education Tuition	\$167,775
Woodstock Academy Capital Improvement Fee	\$ 79,788
Killingly High School Tuition	\$163,630
Magnet School Tuition	\$ 16,556
Killingly Vo-Ag Tuition	<u>\$ 13,646</u>
	\$441,395

Discussion of Separation Incentive/Early Retirement Offer

S. Cullinan reported that two certified staff members had requested that the Board of Education consider offering the Separation Incentive/Early Retirement Plan that has been offered in past years. If the Separation Incentive is approved the two teachers will retire June 30, 2020. The committee reviewed data related to this request.

Items as needed

There were no additional items.

The meeting adjourned at 7:28 P.M.