

**Pomfret Community School  
Designated High School Options Committee  
Minutes  
April 5, 2018**

A regularly scheduled meeting of the High School Options Committee of the Pomfret Community School was held on Thursday, April 5, 2018 in the Conference Room. The meeting was called to order at 6:32 PM. Present when the meeting was called to order were Board members: B. Tuttle, W. Bundy and K. Cerrone. Also present was S. Cullinan, Superintendent.

- Formalize Charge of Committee

The committee formally approved the following as the charge of the committee: *"The Designated High School Options Committee of the Pomfret Board of Education, upon completion of appropriate research, discussion and deliberation, including public input, will make a recommendation to the Board of Education regarding high school options for students who are residents of Pomfret. The committee will keep the Board of Education apprised of its progress through a monthly committee report."*

- Determine Schools for Consideration

The committee established the following list of schools for consideration as additional Designated High Schools for Pomfret resident students: Killingly High School, Plainfield High School, Putnam High School, Regional School District 19 and Tourtellotte Memorial High School.

- Draft Initial Communication to Determine Interest

The committee approved an initial inquiry to be forwarded to the schools under consideration to determine their interest. The approved letter will be forwarded by the superintendent's office.

- Develop List of Information Required from Interested Schools

The committee began the task of determining the information that will be requested of interested schools. List of topics under consideration is attached.

- Establish Future Meeting Dates

The committee will establish the next meeting date upon receipt of responses from interested districts.

- Discuss Timelines

S. Cullinan stated that there are no funds available for tuition or transportation for the 2018-2019 school year. Thus, students attending a second designated high school will probably not begin until 2019-2020. The committee discussed several considerations to be included in the process such as: a parent survey, public forums, site-visits, criteria for approval and means of communication with the public.

- Items as Needed

**Ed Wilcox, Pomfret resident** - stated that he is a saddened by the path that Woodstock Academy appears to be on. He recommended that the committee not rush this process.

**Marybeth Kerr, Pomfret resident** - stated that she was blindsided by the Woodstock Academy plan to leave the CIAC and join NEPSAC. She inquired as to whether Woodstock Academy would remain an option. She also inquired as to whether the Board of Education had considered forming a regional school district with neighboring towns.

**Renee Holden, Pomfret resident** - expressed concern of local students being displaced from Woodstock Academy teams due to recruitment of boarding students. She also expressed disappointment that there are no funds available for tuition or transportation to other high schools for 2018-2019.

The meeting adjourned at 8:03 P.M.

### List of Information Required from Interested Schools

- Academic Program - Programs/Courses Offered; Course Levels; Graduation Requirements; Promotion/Retention Policies; Opportunities for College Credit; Opportunities for High School Credit Prior to Grade 9; Staff/Student Ratio - Class Size; Library/Media Services; Student Access to Technology; PSAT/SAT/AP Results (including Sub-Groups); %/# of Students Taking UCONN/AP Courses
- Special Services - Programs/Services Offered to IEP Students; Programs/Services Offered to 504 Students; Speech/OT/PT Services; Psychological Services; Transition Service 18-21 Year Old Students; Extended School Year Services (ESY): Guidance Services; Social Work Services; Special Education Prevalence Rate: Health Services; School Lunch/Breakfast Program; Discipline Policies; Educational Program for Expelled Students
- Athletic/Extra-Curricular/Co-Curricular Programs/Opportunities - Athletic Teams/Programs with Team levels (V-JV-F); League Affiliations; Unified Sports; Clubs/Organizations; Student Government; Art/Music/Drama Opportunities/Offerings
- Demographics/Enrollment - Total Enrollment and Enrollment by Grade; Enrollment Projections; Post-Secondary Plans of Recent Graduating Classes; %/# Students Free/Reduced Lunch
- Communications - Communication Vehicles for Parents/Families; Parent Conferences; Open House; Parent Activity Events
- Calendar/Schedules - Master Calendar; Daily Schedule - Including Expected Bus Arrival and Departure Times; ; Coordination Among Sending towns in Development of Master Calendar; Involvement of Sending Towns in Weather Related School Closings
- Security/Parking/Food Service - Summary of On-Campus Security Measures; Availability of Visitor and Student Parking; Student Parking Regulations; Description of School Breakfast/Lunch Program with Current Pricing
- District Governance - School Governance Structure; # of Board Members; Process to Seat Board Members; Opportunity for Participation in Governance from Sending District
- Tuition/Fees - Current Regular Education Tuition; Current Special Education Tuition; Additional Costs for Specific Services; Additional Fees (If Any); How Tuition Rates are Established
- Facilities Serving Grades 9-12 - # and Age of Buildings; # of Classrooms; Specialty Rooms; Athletic Facilities Used; Facilities for Students with Physical Challenges