

**Pomfret Community School  
Finance & Budget Committee  
Minutes  
January 13, 2023**

A regularly scheduled meeting of the Finance & Budget Committee of the Pomfret Community School was held on Friday, January 13, 2023. The meeting was called to order at 7:00 A.M. Present when the meeting was called to order were Board Members W. Bundy and B. Tuttle. Also present were: K. Cerrone, BOE Chair; M. Cummings, Superintendent; S. Imschweiler, Principal; E. Caouette, Director of Special Education, Michael Galligan; Assistant Principal and C. Sutter, Business Manager.

- **Payment of bills/expenditures 2022-2023**

The committee reviewed documents that totaled \$1,163,345.71 in expenditures. The payment of bills for 2022-2023 contained: 1) An accounts payable of 12/16/22 in the amount of \$350,156.65; 2) A payroll of 12/23/2022 in the amount of \$161,291.80; 3) An accounts payable of 12/30/22 in the amount of \$36,070.74; 4) A payroll of 1/6/23 in the amount of \$176,548.63; 5) An accounts payable of 1/13/23 in the amount of \$439,277.89.

The following larger payments were included in the packet: Anthem, Aqua Pump, Custom Computer, EASTCONN, Eversource, Hewlett Packard, King, King & Associates, M&J Bus, Place Motors, Power Washing America, Ricoh, Saveway Petro, and Woodstock Academy.

There was a brief discussion on the unanticipated emergency capital expense related to the school's safety and security. The BOE approved the cost and the project is moving forward. There was some discussion on how EASTCONN bills for OOD tuition considering their current financial situation. E. Caouette explained how the tuition rate is developed starting with the individual program base rate then building in the direct or consultation billable service hours which are driven by the students PPT/ IEP. Furthermore, EASTCONN is the districts RESC and that their billable service hour structure is commensurate with what the district would contract in. The district has found EASTCONN to be the most cost efficient.

- **Status of Special Education Budget 2022-2023**

The Department of Pupil Services discussed a high-cost student tuition based upon student needs and the potential impacts it may have on OOD transportation account. The Director of Special Education advised of one additional known placement at this time.

- **Status of 2022-2023 Budget**

The 2022-2023 budget continues to stay strong and the year is progressing well. We reported due to employee changes some of those salary related lines continue to be influx.

C. Sutter advised that we can expect a substantial deficit in our heating fuel and diesel accounts. The budget should be able to absorb the shortfall as a result of all the pre-purchasing that was done from our 2021-2022 budget. Additionally, W. Bundy shared the CPI index highlighting that fuel oil is up 41% and the committee discussed how the index can be a valuable resource in 2023-2024 budget discussions.

The committee reviewed the summer custodians as the line is over expended. Administration advised that due to the tile floor project over the summer the district hired two- (2) additional summer custodians to get the work done in time for school re opening.

- **Items as needed**

There was discussion on the Class of 2020 funding and what action items still remain to be addressed by the King, King & Associates and Shipman & Goodwin LLP. The Class of 2020 funding is an agenda item to be discussed at the January 18, 2023 BOE meeting.

The meeting adjourned at 8:17 AM.