

**Pomfret Community School  
Designated High School Options Committee  
Minutes  
August 21, 2018**

A regularly scheduled meeting of the Designated High School Options Committee of the Pomfret Community School was held on Tuesday, August 21, 2018 in the PCS Conference Room. The meeting was called to order at 6:30 PM. Present when the meeting was called to order were Board members: B. Tuttle, W. Bundy and K. Cerrone. Also present were S. Cullinan, Superintendent and S. Imschweiler, Principal.

Audience of Citizens - No one was present to address the committee.

New Business

- Review of Communications to Interested Schools

Copies of the letters forwarded to the five schools were distributed to committee members. Members also received copies of the minutes of the June 27, 2018 meeting that contained a copy of Appendix A.1 which listed the requested information.

- Review of Updated Appendix B Committee Process

S. Cullinan reviewed the updates to Appendix B. Information had been added to the document in the following sections: Selection of Schools for Consideration; Creation of List of Information Required from Each School; Review and Analysis of Required Information from Each School; and Selection Criteria.

- Review of Selection Criteria and Scoring

The committee will use the following five criteria with corresponding weighting in reviewing the submitted documents: Academic Program (70%); Athletic/Extra-Curricular/Co-Curricular Programs/Opportunities (20%); Tuition/Fees (10%); Calendar/Schedules (Yes/No); Enrollment (Yes/No). W. Bundy will create a scoring chart based upon the results of the committee discussion.

- Review Received Materials Related to Appendix A.1

Packets from E. O. Smith High School, Killingly High School, Putnam High School and Tourtellotte Memorial High School were distributed to committee members. S. Cullinan has sent a communication to the Plainfield school district to inquire as to continued interest in being considered as a designated high school for Pomfret resident students. The committee members also received a copy of a 2018-2019 profile from Woodstock Academy.

- Establish Next Step(s)

Committee members will review the documents submitted by the four school districts. Each member and the administration will complete a score card. Each committee member will prepare notes, comments or questions for further discussion and review.

- Establish Next Meeting Date

The next meeting of the committee is scheduled for Monday, September 24, 2018 at 6:30 P.M. in the PCS Conference Room.

- Items as Needed - None.

Adjournment - The meeting adjourned at 7:03 P.M.