

**Personnel - Certified-Non-Certified**

**Rights, Responsibilities and Duties**

**Acceptable Computer/Network Use**

The Board of Education provides computers, networks and internet access to support the educational mission of the school and to enhance the curriculum and learning opportunities for students and school staff.

Employees are to utilize the school's computers, networks and internet services for school-related purposes and performance of job duties. Incidental personal use of school computers is permitted as long as such use does not interfere with the employee's job duties and performance, with system operations or other system users. "Incidental personal use" is defined as use by an individual employee for occasional personal communications. Employees are reminded that such personal use must comply with this policy and all other applicable policies, procedures and rules.

Any employee who violates this policy and/or any rules governing use of the school's computers/networks may be subject to disciplinary action, up to and including discharge. Illegal uses of the school's computers/networks will also result in referral to law enforcement authorities.

All District computers and their contents remain under the control, custody and supervision of the Board. The school reserves the right to monitor all computer and internet activity by employees. Employees have no expectation of privacy in their use of school computers.

Each employee authorized to access the school's computers, networks and internet services is required to sign an acknowledgment form annually stating that they have read this policy and the accompanying regulations. The acknowledgment form will be retained in the office.

(cf. 6141.321 - Student Use of the internet)

(cf. 6141.322 - Web Sites/Pages)

Legal References: Connecticut General Statutes

The Freedom of Information Act

31-48d Employers engaged in electronic monitoring required to give prior notice to employees. Exceptions. Civil penalty.

53a-182 Disorderly conduct; Class C misdemeanor

53a-182b Harassment in the first degree.

53a-183 Harassment in the second degree

53a-250 Computer-related Offenses: Definitions

Electronics Communication Privacy Act, 28 U.S.C. §2510 through 2520

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POMFRET PUBLIC SCHOOLS  
Pomfret, Connecticut